

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, May 8, 2007

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 8, 2007 with the following members present: Dennis Falken, Deanna Santema, and Emil Klavetter. Don Larson and Mary Negstad were absent due to attending the WIR NACO convention in Alaska.

Also, in attendance were Jessica Driver, Acting President from the Brookings Regional Humane Society Board of Directors, Teresa McKnight, Executive Director of the SDSU Innovation Campus, and Kathy Hanson from the City of Volga/Chamber of Commerce.

CALL TO ORDER

Chairperson Klavetter called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the May 8th, 2007 Commission Meeting and the minutes from the May 1st, 2007 Commission Meeting.

Welfare Matters: Case #07-046 for rent was denied; Case #07-047 for past due lot rent was denied; Case #07-049 for rent was denied; Case #07-050 for Brookings Municipal Utilities was approved.

Travel/Education: Stephanie Vogel and Kristin Trana to attend "The Art of Difficult Conversations" on May 30, 2007; Rose Stee to travel to Flandreau on May 9, 2007 and Madison on May 22, 2007 and Madison June 11 -13, 2007.

Resolution#07-13: Plat of Blocks 1, 2, and 3 Haleta Addition in the NW ¼ and NE ¼ of S24-T111N-R51W of the 5th P.M. was removed from the agenda.

ROUTINE BUSINESS

Motion by Santema, seconded by Falken to approve the following claims. Roll Call Vote: Santema "Aye", Falken "Aye", and Klavetter "Aye". Motion Carried.

A&B BUSINESS, REPAIRS AND MAINTENANCE \$101.00; ALLTEL, TELEPHONE \$313.77; AFLAC-FLEX ONE, PERSONAL SERVICES \$85.00; ANDERSON OIL, FUEL/GASOLINE \$1399.20; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$58.98; BORTNEM'S VINYL PRO, REPAIRS & MAINT. \$80.00; BOWES CONSTRUCTION, SUPPLIES & MATERIALS \$92100.00; BRKGS. CITY UTILITIES, TELEPHONE \$5290.49; BRKGS CO TREASURER, AMOUNT HELD FOR ADVANCE T \$5504.22; BROOKINGS COUNTY ZONING, SUPPLIES & MATERIALS \$42.46; BROOKINGS HOSPITAL, PROFESSIONAL SERV. & FEES \$311.00; BRUGGER, SUSAN, ADULT DEFENSE \$839.36; C&R SUPPLY, INC., REPAIRS AND MAINTENANCE

\$28.05; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$41.64; CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$58.07; CLARITUS,REPAIRS AND MAINTENANCE \$275.00; DRAGSETH, JOYCE,SUPPLIES &N MATERIALS \$1.50; DRAKE EQUIPMENT INC,SUPPLIES & MATERIALS \$475.00; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$11170.14; EGEBERG, GARY,TRAVEL & CONFERENCE \$48.64; EIDSNESS FUNERAL HOME,FUNERALS \$2300.00; ELKTON, CITY OF,PROFESSIONAL SERV. & FEES \$324.00; FISHBACK INS AGENCY,PROFESSIONAL SERV. & FEES \$210.00; FITE, ROBERT G,ADULT DEFENSE \$1975.00; FIXSEN, VIRGINIA D.,AM'T HELD FOR ELKTON SCHO \$227.14; FOERSTER WHOLESALE SUPPLY,SUPPLIES &N MATERIALS \$44.00; GEORGETOWN ARCP,SUPPLIES & MATERIALS \$65.00; GLOVER, ALAN,ADULT DEFENSE \$101.40; GOVERNOR'S INN,TRAVEL & CONFERENCE \$45.00; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$39.95; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$170.00; HAUGEN, RICHARD,TRAVEL & CONFERENCE \$35.00; HURON CULVERT & TANK,SUPPLIES & MATERIALS \$2704.14; HY-VEE FOOD STORE,SUPPLIES & MATERIALS \$354.04; IA, NE, SD PRIMA CHAPTER,PROFESSIONAL SERV. & FEES \$40.00; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; JENSEN, LARRY,SUPPLIES & MATERIALS \$6.92; KELLEY, JAY,FUEL/GASOLINE \$29.00; KLOSTER, MEL,TRAVEL & CONFERENCE \$102.40; KRATOCHVIL, WM MARK,TRAVEL & CONFERENCE \$131.56; LINWELD,SUPPLIES & MATERIALS \$272.54; LYLE SIGNS, INC.,SUPPLIES & MATERIALS \$245.02; MCLEOD'S PRINT & OFFICE,SUPPLIES &N MATERIALS \$259.39; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$462.75; MASTER BLASTER INC,SUPPLIES & MATERIALS \$63.50; NCRAAO REGISTRATION,TRAVEL & CONFERENCE \$600.00; NAT'L 4-H COUNCIL,4-H EVENTS & LIT. \$138.55; NELSON, NANCY J.,ADULT DEFENSE \$678.60; NORTEK COMPUTERS INC,SUPPLIES &N MATERIALS \$10.00; O'BRIEN, SEAN M.,ADULT DEFENSE \$2782.51; RFD,PUBLISHING \$927.50; REVENUE, S.D. DEP'T.,M.I. LIENABLE \$218165.67; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$134.71; SANTEMA, DEANNA,TRAVEL & CONFERENCE \$86.12; SD CONTINUING LEGAL,SUPPLIES & MATERIALS \$22.50; SESHM,TRAVEL & CONFERENCE \$199.00; SINAI COOP. ELEVATOR,FUEL/GASOLINE \$1293.96; SMITH, JODY O.,ADULT DEFENSE \$1063.00; SPRINT,TELEPHONE \$430.85;

Veteran's Welfare Director, Lionel Torgrude, met with the board to discuss office procedures and probate proceedings. Motion by Falken, seconded by Santema that Brookings County Welfare Director, Lionel Torgrude is appointed on behalf of the County and the County Commission to institute probate proceedings including a proceeding under SDCL 29A-3-1201, to receive and properly dispose of all personal property concerning A.L., deceased, poor relief file #07-040, and to otherwise administer and apply other proceeds of the sale of any such property, in order that the County's poor lien pursuant to SDCL Chapter 28-14 may be recovered. Roll Call Vote: Falken "Aye", Santema "Aye", Klavetter "Aye". Motion carried.

Highway Superintendent, Ted Eggebraaten, met with the board to discuss damage in the county due to recent storms, current status on Bridge #06-41 which was damaged by a hay hauler, his attendance at the NACE conference and the potential loss of future DOT funds, environmental review process on a bridge in the Topeka Shiner area, and repair work done to the Bridge on County Road 44 (expected life 20 -25 years with repairs made). The board requested that time be scheduled on May 15th to discuss whether or not the County will be replacing Bridge #06-41, and will seek public input at that time.

Director of Planning, Zoning, and Drainage, Robert Hill, reported to the board on his appointment to the NACP Director at Large position, the May Zoning Meeting where PPM energy conditional use permit was revised, an upcoming public hearing for NAVITAS energy this summer, and a FEMA flood map public hearing for local governing bodies to be held on May 8th (a public hearing to approve the maps would be scheduled at a future date).

Director of Equalization, Joyce Dragseth, met with the board to update the board on Appraisers switching to flexible hours 7:30 am - 6:00 pm (1/2 hour lunch) until mid-October so that appointments for appraisals could be done outside of regular 8-5 hours for taxpayers, interviews for the vacant Appraiser I/II position, and the Assessors Conference to be held in Aberdeen May 8-11.

Sheriff Marty Stanwick met with the board to report on a patrol car that was damaged in the weekend storms, that the jail has been at full capacity the last 90-100 days, participation in the 24x7 program, and participation in the SCRAM program.

Commission Assistant Stephanie Vogel presented the board with the Auditor's Report. Be it noted, Highway Transfers for the Month of April 2007 totaling \$5,411.07 were presented to the board.

Motion by Santema, seconded by Falken to approve for recording purposes and authorize the Chairperson to sign Resolution #07-11: A Resolution for Plat of Tract 1, Brookings Substation Addition, in the Southeast Quarter (SE1/4) of Section Twenty Five (25), Township One Hundred Eleven North (T111N), Range Forty Eight West (R48) of the Fifth Principal Meridian (5th P.M.), Brookings County, South Dakota. Roll Call Vote: Santema "Aye", Falken "Aye", Klavetter "Aye". Motion carried.

Motion by Falken, seconded by Santema to approve for recording purposes and authorize the Chairperson to sign Resolution #07-12: A Resolution for Plat of Foster's Addition in the NE ¼ of Section 1, Township 112 North, Range 51 West of the 5th Principal Meridian, Brookings County, South Dakota. Roll Call Vote: Falken "Aye", Santema "Aye", Klavetter "Aye". Motion carried.

Motion by Falken, seconded by Santema to approve for recording purposes and authorize the Chairperson to sign Resolution #07-14: A Resolution for Plat of Lot 1 Steege Addition in the W ½ of Section 20, Township 110 North, Range 51 West of the 5th P.M., Brookings County, South Dakota. Roll Call Vote: Santema "Aye", Falken "Aye", Klavetter "Aye". Motion carried.

No automatic supplements were presented.

Jessica Driver, Acting President of the Brookings Regional Humane Society's Board of Directors, requested time to address the board during the invitation for a citizen to schedule time on the Commission agenda for an item not listed. Jessica presented information regarding to the Brookings Regional Humane Society and an upcoming fundraiser "Pet Walk" on June 2nd to the Board. The Humane Society is working with the group Leadership Brookings on the event, and is requesting sponsorship funds from the County for the event. The board requested that the item be added to the May 22nd Commission Agenda for consideration.

Teresa McKnight, Executive Director of the SDSU Innovation Campus, requested time to address the board during the invitation for a citizen to schedule time on the Commission agenda for an item not listed. Teresa updated the board on the status of planning and progress made on the SDSU research park including layout of the campus, incubator building, building/site guidelines,

information/technology guidelines, and thanked the Commission for its funding support of the SDSU Growth Partnership as well as the Commission's support of the proposed Tax Increment Financing District.

REGULAR BUSINESS

Kathy Hanson, representing the City of Volga and Volga Chamber of Commerce, requested that the County Commission give authorization for a fireworks display in the County on Friday June 8th in celebration of Volga's Old Timer's Day. Motion by Falken, seconded by Santema to authorize the fireworks display in the County on Friday, June 8th, 2007. Roll Call Vote: Falken "Aye", Santema "Aye", Klavetter "Aye". Motion carried.

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss Personnel Action Notices; a building update report from the Boys & Girls Club; interview process updates; GIS internship; and correspondence from Group II on the County's Space Needs Study.

Be it noted, the board approved the following Personnel Action Notices: New Hires: GIS Student, Don Lytle \$8.00/hour and Summer Office Assistant, Calla Bjorklund \$8.00/hour. Voluntary Resignation: GIS Student, Kyle Heideman.

Deputy States Attorney, Wm. Mark Kratochvil had nothing to report.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Santema reported on the County-Wide Pandemic Flu meeting on Thursday, May 3rd. Santema also noted that Emergency Management Director Todd Struwe had contacted her over the weekend to get authorization to assist the State Emergency Management Office with efforts underway in Aberdeen due to the weekend storms and flooding.

Commissioner Falken reported on attending the annual conference for the Work Comp Board of Trustees.

Chairperson Klavetter reported on attending the City of Brookings Planning Commission's public hearing on the two proposed TIF districts (which he spoke in favor of on behalf of the County) on May 1st, and the County-Wide Pandemic Flu meeting on Thursday, May 3rd.

Motion by Santema, seconded by Falken to enter into executive session at 9:47 AM for personnel matters. The Chairperson declared the board out of executive session at 10:05 AM.

By consensus, the board did not approve Sick Leave Bank Request #07-01 due to the request not fitting the guidelines established in the Sick Leave Bank Policy.

ADJOURNMENT

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, May 15, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Stephanie Vogel
Commission Assistant
Brookings County Commission Office